

**INFLIBNET CENTRE, Infocity, Gandhinagar
An Inter-University Centre of the UGC**

24th July, 2018

**Minutes of the 27th Meeting of the Finance Committee of INFLIBNET Centre
held on Tuesday, the 24th July, 2018 at INFLIBNET Centre, Gandhinagar**

Chairman Governing Board & Finance Committee

Prof. Yogesh Singh Vice Chancellor, Delhi Technological
University

Members

Shri P.K. Thakur Financial Adviser, UGC
Dr. Kamlesh P Joshipura Nominee Governing Board
Dr. Jagdish Arora Director, INFLIBNET Centre
Mr. Ashok Kumar Rai Scientist D (CS), INFLIBNET Centre
Mr. Harish Chandra Administrative Officer & Non-Member
Secretary

Invitee

Dr. (Mrs.) Manju Singh Jt. Secretary, UGC (IUC/MC) & Bureau Head

Prof. Rajnish Jain, Secretary UGC could not attend the meeting due to his prior commitments.

Dr. Jagdish Arora, Director INFLIBNET Centre extended a warm welcome to all the members of Finance Committee. He specially welcomed Prof. Yogesh Singh, Chairman, Governing Board and Finance Committee to his first visit to the Centre as well as to his first Meetings of FC and GB. Members introduced themselves to each other. Dr. Jagdish Arora then requested Mr. Harish Chandra, Administrative Officer to take up the agenda items.

**1. Confirmation of the Minutes of 26th Meeting of the Finance Committee held
on 16th August, 2017 at India International Centre, New Delhi**

The Minutes of the 26th Meeting of the Finance Committee held on 16th August, 2017 at India International Centre, New Delhi were confirmed as circulated since no comments were received from the members.

Handwritten signature

Handwritten signature and date: 22/7/18

2. Action Taken on the Decisions Made during the 26th Meeting of the Finance Committee held on 16th August, 2017 at India International Centre, New Delhi

Mr. Harish Chandra, Administrative Officer briefed the members on the actions taken on decisions made during the 26th Meeting of the Finance Committee as summarized below:

- 2.1. Minutes of 26th Meeting of the Finance Committee duly approved by the Chairman Governing Board & Finance Committee, Prof. S B Ray Chaudhary, Vice Chancellor, Rabindra Bharati University, Kolkata, were circulated to the members.
- 2.2. The Annual Accounts, after approval of the FC and GB, were sent to the UGC and C & AG Ahmedabad for audit. Audit for the FY 2016 -2017 was conducted by C & AG Ahmedabad.
- 2.3. On approval of Finance Committee, the Centre has deposited an amount of Rs.16,94,763.00 to GIDC towards Narmada Water Supply connection to the Centre. Further follow up is being done with the GIDC for water connection and supply.

3. Presentation of the Budget Estimates for the F.Y. 2018-2019

Mr. Harish Chandra, Administrative Officer, presented the budget estimates for the F. Y. 2018-2019.

After detailed discussions and deliberations, members noted that the budget provides for the expenditure on its activities including establishment expenditures, organization of workshops and trainings, awareness programmes, conferences / conventions, union database creation, Shodhganga, maintenance of building, operational requirement, procurement of furniture and fixtures and scientific equipment, etc. Members emphasized that the Centre should exercise due diligence in its expenditure and budget estimates should be kept within reasonable limits. The Finance Committee recommended the budget mentioned below for the Centre for the Financial Year 2018-19:

3.1. Presentation of the Actual Expenditure for the Financial Year 2017 -18, and Budget Estimates for the Financial Year 2018 – 2019

Budget Break-Up of the Centre's (Revenue Budget)

Accounts Head	Budget Allocation for F.Y. 2017-2018	Actual Expenditure for April, 17 to March, 18	Budget Estimates for F.Y.2018-2019
Establishment Exps.	Rupees In lakh		
Salary & Pension:-			
i) Existing Staff	335.00	334.56	430.00
ii) Provision for Vacant posts to be filled up	0.00	0.00	4.00
Staff Loans:-			
i) Scooter/Motor cycle	0.00	0.00	0.00
ii) Car Loan	0.00	0.00	0.00
iii) H.B.A.	0.00	0.00	10.00
Travel			
i) Domestic	5.00	5.67	5.50
ii) Foreign	4.50	4.17	5.00
Maintenance of Office Buildings / hostels	1.00	1.62	2.00
Office Expenses	159.00	229.77	208.00
Recruitment Expenses	1.00	0.75	1.00
Consumable Store & Spares	1.70	1.93	2.00
Maintenance of Office Equipment	13.00	16.96	20.00
Staff welfare	1.00	0.46	1.50
Hiring of Expert / Consultants	1.50	1.55	2.00
Sub Total : A	522.70	597.44	691.00
Training/Conference/Seminars	7.00	9.72	10.00
Network Services and Facilities at Centre (BSNL etc.)	0.30	2.32	2.50
Library Services at Centre	0.00	6.39	6.50
Sub Total : B	7.30	18.43	19.00
Total of Non-Plan	530.00	615.87	710.00

The Committee suggested that Centre should exercise austerity measures particularly in office expenses and wherever required to shift bonafide expenses within the local heads and additional expenses may be brought to the notice of Finance Committee while submitting the revised budget. Administrative Officer (A & F) assured compliance to this suggestion in the next meeting of the Finance Committee.

3.2. Budget Break-Up for Capital Budget

Accounts Head	Budget Allocation for F.Y. 2017-2018	Actual Expenditure for April, 17 to March, 18	Budget Estimates for F.Y.2018-2019
Rupees in Lakhs			
CAPITAL ACCOUNTS	518.00	108.28	100.00
Total of Capital Accounts	518.00	108.28	100.00
Electronic Thesis and Dissertations (ETD) in universities (Shodhganga)	140.00	84.97	215.00
Institutional Building construction	0.00	0.00	192.40
Sub Total	140.00	84.97	407.40
Total of Plan	658.00	193.25	507.40
Total Non Plan	530.00	615.87	710.00
Grand Total (Non-Plan + Plan)	1188.00	809.12	1217.40

Members noted the requirement of funds on account of Pre-2006 retirees and towards revision of pensions of the pensioners as per the recommendations of the 7th Pay Commission is as follows:

Sl. No.	Pensioners/Employees	Amount Required (in Rupees)
1.	Pre- 2006 Retirees (i) Sh. Pramod Kumar former Director (ii) Sh. G S Negi former Office Assistant	61,61,310.00 8,35,008.00
2.	Revision of Pensions for all 7 Pensioners as per 7 th Pay Commission Recommendations	10,60,284.00
3.	Deficit in 7 th Pay Commission Arrears to Employees	6,91,556.00
	Total	87,48,158.00

It was also noted that the request for release of budget required to meet the expenses on account of revision of pensions of pre-2006 retirees on implementation of the 7th Pay Commission have been sent to UGC.

3.3. Arbitration Proceedings by Two Civil Contractors

Members noted that two civil contractors for the Institutional building have filed arbitration proceedings against deductions from their bills. The total contingency amount of claims and counter claims that may arise is given below:

Sl. No.	Contractor	Claim with int. @ 18% (Amount in Rupees)	Counter Claim by Centre (Amount in Rupees)
1.	M/s Katira Constructions Co.	1,37,35,846.00 + int.	37,94,721.00
2.	M/s Malani Constructions Co.	3,28,95,099.00 + int.	1,50,10,285.00
	Total	4,66,30,945.00 + int.	1,88,05,006.00

Committee opined that the Centre should explore the possibility of out of court settlement. If it is agreeable to civil contractors, the Chairman, Governing Board, may constitute a Committee consisting of members of Governing Board and other suitable members with experience of arbitration in construction works.

4. Presentation of Annual Audited Accounts of the INFLIBNET Centre for the F. Y. 2017 – 18

Members after detailed discussion and deliberations, recommended approval of Annual Accounts of the Centre for the Financial Year 2017 – 18 by the Governing Board.

5. Recruitment Rules for the Scientists and Staff of the Centre

Members after a brief discussion and deliberations opined that the Recruitment Rules for the employees of the Centre should first be submitted to the Governing Board for approval and thereafter may be brought to Finance Committee.

6. Treatment of Input Tax Credit (ITC) on GST

Members noted that Centre does not have chances of availing the ITC on accumulated GST credit. After detailed discussions and deliberations, the Committee suggested the issue may further be examined in detail and practices in other organizations may also be observed. The Committee also suggested that opinion of CAs and GST expert might also be sought. This agenda may be brought to next Finance Committee after due consultation.

Signature

Signature
14/2/17

7. Writing-off of Obsolete, Unserviceable Items and Security Deposit

Members, after a brief discussion and deliberations, recommended writing-off of 67 obsolete and unserviceable items totaling to Rs. 35,71,854.00 and depreciated value of Rs.1,54,349.72. The Committee also approved writing-off of the security deposit of Rs. 1250.00 paid to Tata Teleservices.

8. Implementation of 7th CPC Recommendations

Members noted that the Centre has implemented the 7th CPC recommendations as per the directions from UGC. The Committee noted that the Centre has raised its requirement of Rs. 87,48,158.00 for revision of pensions and deficit of arrears paid to employees.

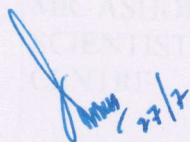
9. Appointment of Statutory Auditors for the F.Y. 2018-2019

Members approved appointment of M/s Dhirubhai Shah & Doshi as Statutory Auditors as per the provisions of GFR for the annual fee of Rs. 3,76,857.00.

10. Payment of DA revised to 7% on 7th CPC and DR Revised to 139% for Pensioners on 6th CPC Scales

Members noted the payment of dearness allowance and dearness relief to the employees and pensioners as per GOI circulars.

Meeting ended with the vote of thanks to the chair.



(Dr. Jagdish Arora)
Director, INFLIBNET Centre



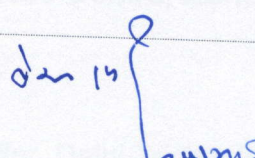
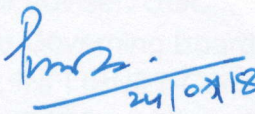
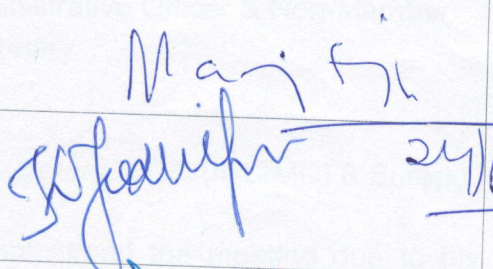
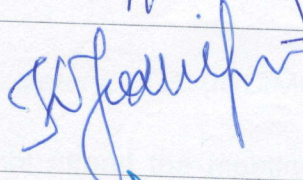
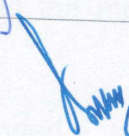

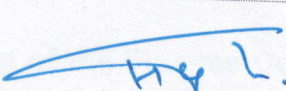
(Prof. Yogesh Singh)
Chairman Governing Board & Finance Committee



(Harish Chandra)
Administrative Officer (PA&F)
Non-Member, Secretary, FC

27TH MEETING OF FINANCE COMMITTEE
TUESDAY 24TH JULY 2018 AT 12:00 hrs AT BOARD ROOM, INFLIBNET CENTRE,
AN IUC OF UGC, GANDHINAGAR

ATTENDANCE SHEET

SR. NO	NAME	SIGNATURE
1.	PROF. YOGESH SINGH CHAIRMAN, GB	 24/7/18
2.	PROF. RAJNISH JAIN SECRETARY, UGC	
3.	MR. P. K. THAKUR FINANCIAL ADVISOR, UGC	 24/07/18
4.	DR. (Mrs.) MANJU SINGH JOINT SECRETARY, UGC	 24/7/18
5.	DR. K. P. JOSHIPURA (FORMER VC, SAURASHTRA UNIVERSITY)	 24/7/18
6.	DR. JAGDISH ARORA, DIERCTOR, INFLIBNET CENTRE	
7.	MR. ASHOK KUMAR RAI SCIENTIST-D(CS), INFLIBNET CENTRE	
8.	MR. HARISH CHANDRA ADMINISTRATIVE OFFICER(F&A)	 H & L.