

Information and Library Network Centre, Gandhinagar, Gujarat-382007
(An Autonomous Inter-University Centre of the UGC)

Minutes of the 29th Meeting of the Finance Committee
held on Friday, 9th August, 2019
at INFLIBNET Centre

Chairman Governing Board & Finance Committee

Prof Yogesh Singh

Vice Chancellor, Delhi Technological
University, Delhi

Members

Prof Kamlesh P Joshipura

Former Vice Chancellor of Saurashtra Uni.
Rajkot, Nominee Governing Board
Financial Advisor, UGC

Shri P K Thakur

Director, INFLIBNET Centre

Prof J P Singh Joorel

Scientist D (CS), INFLIBNET Centre

Mr Ashok Kumar Rai

Administrative Officer & Non-Member
Secretary

Mr Harish Chandra

Prof Rajnish Jain, Secretary UGC & Dr Manju Singh, Bureau Head, IUC/MC, UGC could not attend the meeting due to their prior commitments.

The 29th Meeting of the Finance Committee, INFLIBNET Centre commenced with playing of the National Anthem. Prof J P Singh Joorel, Director INFLIBNET Centre extended a warm welcome to all the Members of Finance Committee.

29.1 Confirmation of the Minutes of 28th Meeting of the Finance Committee held on 15th March, 2019 at INFLIBNET Centre

The Minutes of the 28th Meeting of the Finance Committee held on 15th March, 2019 at INFLIBNET Centre were confirmed as circulated since no comments were received from the Members.

29.2 Action Taken on the Decisions Made during the 28th Meeting of the Finance Committee held on 15th March, 2019 at INFLIBNET Centre

Item No.	Agenda	Action Taken
29.2.1	Confirmation of the Minutes of	Already Confirmed. Noted

	27th Meeting of the Finance Committee of INFLIBNET Centre held on 24 th July, 2018 at INFLIBNET Centre, Gandhinagar	
29.2.2	Action Taken on the Decisions Made during the 27th Meeting of the Finance Committee of INFLIBNET Centre held on Wednesday, the 24th July, 2018 at INFLIBNET Centre, Gandhinagar	Noted
29.2.3	Annual Budget for the Financial Year 2019 – 2020	Allocation of annual budget for the F.Y. 2019-2020 for INFLIBNET Centre has been received from UGC, New Delhi.
29.2.4	Creation of posts in Scientific / Technical areas as well as Administration and support area. 4.1 Revival of already sanctioned post kept in abeyance due to time laps 4.2 Creation of Scientific / Technical Posts and Support Area 4.3 Creation of Administration and Support Area Post	The request for revival and creation of Scientific & Technical as well as Administrative posts have been sent to UGC, New Delhi for necessary approval. The response from UGC is awaited.
29.2.5	Technological Solutions for the College and University Libraries in North Eastern Region of India 5.1 Providing Technological Solutions for the College and University Libraries in North Eastern Region of India 5.2 Institutional Repository (D Space) 5.3 e-Learning Management System (Moodle)	The proposal for Technological Solutions for the North Eastern Region of India has been sent to UGC, New Delhi for budget allocation for the F.Y. 2019-2020. The response from UGC is awaited.
29.2.6	Award by Arbitrator	Negotiation Committee to settle the case of Arbitration out of court was notified as per the decision of the Governing board in its 37 th Meetings held on March 15, 2019 to negotiate with two Civil contractors

		to settle the case which is pending at Small Cause Court, Ahmedabad.
29.2.7	Treatment of Input Tax Credit (ITC) on GST.	The Centre has reversed Input Tax Credit (ITC) on GST in Books of Accounts for the Financial Year 2017-2018 as suggested by CA and approved by Finance Committee.
29.2.8	Payment of cancelled tickets booked by Mr. Raja V., Scientist – B (CS) of his tour to Auckland during 5 th – 9 th August, 2018.	Action taken.

29.3 Presentation of the Audited Accounts of the Centre for the Financial Year 2018-2019

After detailed discussions and deliberations, the Finance Committee approved the Annual Accounts for the year 2018-19 of the Centre.

29.4 Writing off of Rs.17,010/- of Deposit to Torrent Deposit on behalf of Gujarat University.

The Committee recommended to write-off the deposit of Rs.17,010/- to Torrent Power deposited by the Centre on behalf of Gujarat University. The Centre may take prior approval of the UGC for the same.

29.5 Transfer of Associate Member A/c.

The Committee approved to transfer the Associate Member A/c to the corpus fund of the Centre.

29.6 Hiring of Manpower for Guest House through Manpower Agency

The Members recommended hiring of two Helpers and one Caretaker for the smooth running and management of the guest house through Manpower agency on contractual basis as per the existing norms.

29.7 Brief on the Proceedings of the 23rd Meeting of Building Committee

The Members after brief discussions and deliberations noted the proceedings of the 23rd Meeting of Building Committee held on August 7, 2019.

29.8 Purchase of the Staff Car

The Committee after detailed discussions and deliberations agreed for purchase of the staff car. However, Shri P K Thakur, Financial Advisor, UGC

suggested that before purchase of new car, the old staff car may condemn/write off as per the Govt. of India rules.

29.9 Approval of the Building Insurance

The Finance Committee has agreed to take building insurance from concerned Insurance company/ Government department as suggested by the Building Committee in its 23rd Meeting held on August 7, 2019.

29.10 Implementation of Enhanced Rate of NPS Contribution of Government to 14%

The Finance Committee suggested to send a proposal for approval for implementation of enhancement of Government Contribution from 10% to 14% for obtaining a separate and express approval / concurrence for the applicability of the said provisions of the notification dated 31.01.2019 on Centre's employees from Department of Expenditure (DOE), Ministry of Finance vide letter /No.PFRDA/17/11/0002/2019-SUP/CG dated 07.06.2019 as advised by the PFRDA.

29.11 Payment of DA and DR to employees and pensioners

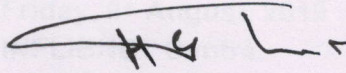
The Members noted that the payment of dearness allowance and dearness relief to the employees and pensioners has been paid as per Gol circulars.

Further, Members during discussion suggested the following points:

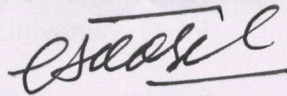
1. Prof Yogesh Singh, Chairperson, Finance Committee suggested that a one page summary of Income and Expenditure of major Heads of Accounts may be presented during the meeting of FC;
2. It was suggested that the Centre may charge 10-20% overhead on projects taken by the Centre;
3. Shri P. K. Thakur, Financial Advisor, UGC suggested that the Centre may open Flexi account instead of Fixed Deposit;
4. The Members also suggested that there should be some incentive to PIs of the various projects being executed by the Centre and the Centre may formulate a policy in this regard.
5. Prof Yogesh Singh, Chairperson, Finance Committee suggested that Centre may formulate guidelines for utilization of Corpus Fund; and
6. Prof Yogesh Singh, Chairperson, Finance Committee suggested that the decisions of a Sub-Committee(s) may be submitted to the Finance Committee

for information, if required so, further, if any, recommendations of the Sub Committee require approval of the Finance Committee, a separate agenda shall be brought to the Finance Committee.

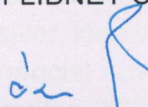
Meeting ended with the vote of thanks to the chair.



(Harish Chandra)
Administrative Officer (PA&F)
Non-Member, Secretary,
Finance Committee



(Prof J P Singh Joorel)
Director, INFLIBNET Centre



(Prof. Yogesh Singh)
Chairman Governing Board & Finance Committee