

**Information and Library Network Centre
(An Inter-University Centre of UGC)
Gandhinagar-382007**

September 4, 2020

**Minutes of the 32nd Meeting of the Finance Committee
held on Friday, September 4, 2020, on online mode**

The following Members attended the Meeting:

Hon'ble Chairman Governing Board & Finance Committee

Prof Yogesh Singh Vice Chancellor, Delhi Technological
University, Delhi

Members

Prof J P Singh Joorel Director, INFLIBNET Centre

Prof Kamlesh P Joshipura Nominee Governing Board

Shri P K Thakur Financial Advisor, UGC

Mr Ashok Kumar Rai Scientist E (CS), INFLIBNET Centre

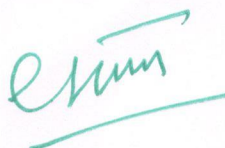
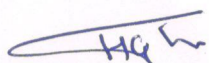
Mr Harish Chandra Administrative Officer & Non-Member
Secretary

Prof Rajnish Jain, Secretary UGC & Dr Manju Singh, Bureau Head, IUC/MC, UGC could not attend the meeting due to their prior commitments.

The Meeting commenced with the warm welcome to all the Members of the Finance Committee by Prof Yogesh Singh, Hon'ble Chairman of the FC and Prof J P Singh Joorel, Director INFLIBNET Centre.

32.1 Confirmation of the Minutes of the 31st Meeting of the Finance Committee held on 21st May, 2020

The Minutes of the 31st Meeting of the Finance Committee held on 21st May, 2020




were confirmed as circulated since no comments were received from the Members.

32.2 Action Taken on the Decisions Made during the 31st Meeting of the Finance Committee held on 21st May, 2020

- 32.2.1 Confirmation of the 31st Meeting of the Finance Committee held on 21st May, 2020.
- 32.2.2 Action taken on the decisions made during the 30th Meeting of the Finance Committee reported in the 31st Meeting of the FC held on 21st May, 2020.
- 32.2.3 The Members of the Finance Committee were briefed on the updated Audit Report of C & AG and the replies to that for the year 2018-2019.
- 32.2.4 The Members of the Finance Committee were briefed on updated Audit Report of UGC audit and the replies to that for the year 2016-2017 to 2018-2019.
- 32.2.5 The Finance Committee was briefed about the request of funds sent to the UGC to make payments to two civil contractors negotiated by the Committee constituted for the purpose by the Governing Board and honouring the payment to the contractors in a time bound manner as UGC will take time to release the funds due to COVID-19 constraints. Thus, after detailed discussions and deliberations, the Finance Committee Resolved that the Centre, after following due procedure, should make payments to the contractors from the unspent grants available with the centre/accumulated income of the centre and later on the UGC may be requested for reimbursement of the same.

32.3 Audited Annual Accounts for the F. Y. 2019-2020

The Finance Committee after detailed discussions and deliberations resolved that the audited Annual Accounts for the year 2019-2020 may be approved by the Governing Board.



32.4 Presentation of the Revised Budget for 2020-2021 and Budget Estimates for 2021-2022:

Members after detailed discussions and deliberations approved the following budget:

(Rupees in Lakhs)

Head of Budget	Revised Budget for 2020-21	Budget Estimates for 2021-22
"31" Budget Head		
Pension and Pensionary Benefits	44.00	50.00
Foreign / Domestic Travel Expenses	2.00	7.00
Security / Housekeeping	80.00	92.00
Exp on Contractual Employees (Non-Teaching)	75.00	85.00
Other Expenses	245.00	300.00
Total	446.00	534.00
"35" Budget Head		
Buildings		
Equipment/Computers		
Library / Books / Journals	50.00	100.00
Furniture & Fixtures		
Other Expenses – Electronic Thesis and Dissertations (ETD) in Universities (Shodhganga)	50.00	70.00
Total	100.00	170.00
"36" Budget Head		
Expenditure on Salary		
Staff Salary	550.00	635.00
House Building Advance	50.00	100.00
Medical Expenses	12.00	20.00
Leave Encashment	1.00	2.00
Leave Travel Concession	5.00	15.00
Retirement Benefits	20.00	20.00
Other Expenses (NPS Contribution)	35.00	45.00
Total	673.00	837.00
GRAND TOTAL	1219.00	1541.00

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32.5 Set apart the Amount of Unutilized Income/Grant of Rs 1,30,08,851/- During the F. Y. 2019-2020.

The Finance Committee after detailed discussions and deliberations resolved that the Centre may bifurcate and specify the amount of income and grants in the said amount and it was further opined that the amount of unspent grant shall not be treated as income to the Centre as the same will be adjusted in the further grants. Thus the item was deferred and it was suggested that a separate meeting of FC be convened for the same if required after consulting the Statutory Auditors of the Centre.

32.6 Write-off of the Old Staff Car SX4 Maruti Suzuki 2008 Model Registration No. GJ 1 HQ 9217

The Finance Committee after a brief discussion recommended to write off the staff car for further approval by the Governing Board.

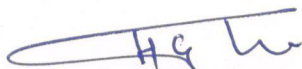
32.7 Updated Status Report on Audit Report of C & AG for the F.Y. 2018 - 2019

The Finance Committee was briefed about the updated status of the audit report of C & AG for the F.Y. 2018 - 2019. The Members of the Finance Committee noted that suitable actions have been taken by the Centre on the report.

32.8 Updated Status Report on Audit by Internal Audit Wing of the UGC for the F.Y. 2016-2017 to 2018-2019

Finance Committee was briefed about the updated status of the audit report of Internal Audit Wing of the UGC for the F.Y. 2016-2017 to 2018-2019. Members of the Finance Committee noted that suitable actions have been taken by the Centre on the report.

Meeting ended with the vote of thanks to the chair.



(Harish Chandra)

Administrative Officer (PA&F)
Non-Member, Secretary, FC



(Prof J P Singh Joorel)

Director, INFLIBNET Centre



(Prof. Yogesh Singh)

Chairman Governing Board & Finance Committee