

Information and library Network Centre, Gandhinagar, Gujarat
(An Inter-University Centre of UGC)

Minutes of the 38th Meeting of the Finance Committee
Held on 14th July, 2023

14th July, 2023

The following members were present in the meeting:

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| 1. | Prof Yogesh Singh | Hon'ble Chairman, Finance Committee of The INFLIBNET Centre and Vice Chancellor, University of Delhi, Delhi |
| Members | | |
| 2 | Prof J P Singh Joorel | Director, INFLIBNET Centre |
| 2. | Prof Kamlesh P Joshipura | Nominee Governing Board |
| 3. | Shri Sudeep Singh Jain | Financial Advisor, UGC |
| 4. | Dr Jitendra Kumar Tripathi | Joint Secretary, Bureau Head, IUC, UGC |
| 5. | Mr Yatrik R Patel | Scientist E (CS), INFLIBNET Centre |
| 6. | Mr Harish Chandra | Administrative Officer (PA&F) & Non-Member Secretary |

Prof Manish R Joshi, Secretary UGC could not attend the meeting due his prior commitment.

The 38th Meeting of the Finance Committee commenced with a warm welcome to all the Members of the Finance Committee by Prof Yogesh Singh, Hon'ble Chairman of the Finance Committee and by Prof J P Singh Joorel, Director INFLIBNET Centre.

Thereafter, Prof Yogesh Singh, Hon'ble Chairman requested Prof J P Singh Joorel, Director INFLIBNET Centre to present the agenda items.

Prof J P Singh Joorel, Director INFLIBNET then extended warm welcome and introduced to the new members' viz. Prof Manish R Joshi, Secretary UGC and Mr Sudeep Singh Jain, Financial Adviser UGC.

Director INFLIBNET further appreciated the outgoing members of the Finance Committee for their continuous guidance and support in the overall functioning and development of the Centre.

Thereafter, Prof J P Singh Joorel, Director INFLIBNET Centre presented the agenda items as follows:

38.1 Confirmation of the Minutes of the 37th Meeting of the Finance Committee held on 16th December, 2022

The Minutes of the 37th Meeting of the Finance Committee held on 16th December 2022 were confirmed as circulated since no comments were received from the members.

Confirmed.

38.2 Action Taken on the Decisions Made during the 37th Meeting of the Finance Committee held on 16th December, 2022

38.2.1 Confirmation of the Minutes of the 36th Meeting of the Finance Committee held on 21st December 2021.

Already confirmed and reported.

38.2.2 Action taken on the decisions made during the 36th Meeting of the Finance Committee of the INFLIBNET Centre.

Reported in the 37th Meeting of the Finance Committee.

38.2.3 Revised Budget Estimates for the F. Y. 2022-23 and Budget Estimates for the F. Y. 2023-24.

Requested UGC for release of necessary funds and same has also been released.

38.2.4 Extension of Appointment of Statutory Auditors for the F. Y. 2023-24.

The term of Statutory Auditors for the F. Y. 2023-24 extended.

38.2.5 Actions on the Agenda item Nos. 5, 6, 7, 8, 9 and 10 taken.

Complied

38.3 Audited Annual Accounts for the F. Y. 2022-2023

The detailed Annual Accounts for FY 2022-23 were presented before the Finance Committee. After the detailed discussions and deliberations, the Finance Committee approved the Annual Accounts for the F Y 2022-23 for further placement before the Governing Board for approval. Further it was suggested by the UGC officials that the Centre may refund the component of interest earned by the Centre on UGC grants to the UGC.

38.4 Health Scheme of the Centre: Adoption of the CS (MA)/CGHS Rules.

The members were briefed about the existing medical scheme & cashless facility with some empanelled hospitals. After a brief discussions and deliberations members appreciated the financial propriety adhered and the austerity measures exercised by the Centre and approved



the proposal of the Centre to follow CS(MA) rules for the reimbursement of the medical bills of the employees of Centre including appointing a medical practitioner as AMO in the Centre on contractual basis mutually agreed terms & conditions. The Committee recommended its further placement before the Governing Board.

38.5 CCTV Surveillance System

After a brief discussions and deliberations, the Finance Committee resolved to place the proposal before the Governing Board for its approval to install CCTVs in and around the campus including critical points and guest house/residential area for security and surveillance purpose. The Finance Committee also advised the Centre to follow the GFR rules and suggested to incorporate the condition of comprehensive AMC for five years while floating the tender. The expenditure will be met from the savings of Centre.

38.6 Day Care Facility for the Children of the Employees

After a brief discussion and deliberations, the Members resolved to provide the day care facility to the children of its employees with hiring of two contractual staff through outsourcing agency, and further resolved to place the item before the Governing Board for its approval. The expenditure will be met from the maintenance fund. The committee also advise to follow the GoI/DoPT rules for having day care centres.

Reporting Items

38.7 Laying of the Internal Sewer Line through PWD Government of Gujarat

The Members were briefed that the Building Committee in its 25th and 26th Meetings held on 23rd Feb, 2022 and on 27th March, 2023 respectively approved the work of laying the Internal Sewer Line and connecting the same to the main sewer line of the Gandhinagar. The internal sewer line has been done through the R & B department of (PWD) Government of Gujarat at a cost of Rs 24,56,000/- The expenditure was met out from the set apart fund of the Centre.

38.8 Provisioning of the additional DG set for the Data Centre and Guest House block

The Members were briefed that on the bases of the GAP analyses report of Data Centre done by Meity empaneled Vendor M/s. Codac Networks Pvt Ltd, New Delhi in Dec 2021 and the Building Committee of the Centre in its 25th and 26th Meetings held on 23rd Feb, 2022 and on 27th March, 2023 respectively, approved the provisioning of an additional DG set for Data Centre & Networking and Guest House block. The work of the provisioning of a DG set has been done through the CPWD at a total cost of Rs 41,39,867/-. The expenditure was met out from the set apart Fund of the Centre.

38.9 Payment to M/s Anandjiwala, the Project Management Consultant (PMC) for the Inffibnet Building



The Members were briefed that M/s Anandjiwala, the Project Management Consultant (PMC) for the Inflibnet Building, was appointed to supervise the Inflibnet Building construction and their part payment was stopped due to the arbitration proceedings filed by the civil contractors. A duly constituted Negotiation Committee negotiated the amount of payment and the Centre has made the payment of Rs. 37,66,333/- (excluding GST). The expenditure was met out from the set apart fund of the Centre.

38.10 Updated Replies on the Audit Report of the CAG Audit for the F.Y. 2015-16 to 2021-22

A gist of the outstanding audit paras and replies submitted by the Centre was presented to the Finance Committee. The members appreciated the efforts made by the Centre in resolving the audit paras of CAG.

38.11 Payment of DA and DR

The Members were briefed that the Centre after due approval revised the rates of the DA and DR as per the Dept. of Expenditure, Ministry of Finance vide O.M. No.1/1/2023-E-II (B) dated 03.04.2023, for grant of dearness allowance and the Dept. of Pension & Pensioners' Welfare vide O.M. No.42/04/2023-P&PW(D) dated 06.04.2023, for grant of dearness relief, revised the rates from 38% to 42% of the basic pay and pension w.e.f. 1st January, 2023

38.12 Engagement of Graduate and Technician Apprentices under National Apprenticeship Training Scheme

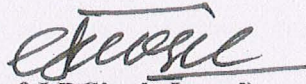
The Members were briefed that the Centre received a letter dated 16th June, 2023 from the Board of Apprenticeship Training (Western Region), Mumbai to enroll the Centre on the National Apprenticeship Training Scheme (NATS) web portal to engage Graduate and Technician Apprentices under National Apprenticeship Training Scheme. The Committee advised the Centre for preparing the guidelines on enrolling the Graduate and Technician Apprentices and identifying the fields for providing the training under National Apprenticeship Training Scheme and put before the next meeting of FC.

Meeting ended with the vote of thanks to the chair.



(Harish Chandra)

Administrative Officer (PA&F)



(Prof J P Singh Joorel)

Director, INFLIBNET Centre



(Prof Yogesh Singh)

Hon'ble Chairman Governing Board & Finance Committee
and Vice Chancellor, University of Delhi