

**Minutes of the 22<sup>nd</sup> Meeting of the Governing Board of INFLIBNET Centre held on Saturday, 4<sup>th</sup> December 2010, Ahmedabad**

December 15, 2010

**Members Present**

Prof. S K Khanna	Chairman, Governing Board, INFLIBNET Centre
Dr. (Mrs.) Niloufer Adil Kazmi	Secretary, UGC, New Delhi
Dr. P. Prakash	Additional Secretary, UGC, New Delhi (Special Invitee)
Prof. R K Kale	Vice-Chancellor, Central University of Gujarat
Prof. J P Gupta	Vice-Chancellor, JIITU, Noida
Prof. H Ranganath	Director, NAAC, Bengaluru
Dr. D P Kothari	Advisor to Chancellor, VIT University, Vellore
Shri M K Hada	Member Secretary, AICTE, New Delhi
Dr. S Majumdar	Librarian, University of Delhi, Delhi
Dr. Jagdish Arora	Director, INFLIBNET Centre and Member Secretary

Prof. Ved Prakash, Vice-chairman, UGC, Dr. Parimal H Trivedi, Vice-Chancellor, Gujarat University, Prof. N Prabhu Dev, Vice-Chancellor, Bangalore University and Shri R S Mani, Scientist-F, NIC, New Delhi could not attend the meeting because of prior commitments.

**1. Confirmation of the Minutes of the Meeting of the 21<sup>st</sup> Governing Board held on 24th July, 2010 at Ahmedabad**

The Minutes of the 21<sup>st</sup> Meeting of the Governing Board of the INFLIBNET Centre held on 24<sup>th</sup> July, 2010 at Ahmedabad was confirmed as circulated, since no comments were received from the members.

**2. Report on Action Taken and Progress Made since 21<sup>st</sup> Meeting of the Governing Board**

Dr. Jagdish Arora presented a brief report on action taken and progress made since 21<sup>st</sup> Meeting of the Governing Board held on 24<sup>th</sup> July, 2010 at Ahmedabad. A gist of the report presented to the members was as follows:

**i) Constitution of R&D Panel and their Meetings**

The Meetings of the R&D Panel on New Initiatives and R&D Panel on Existing Programmes of the INFLIBNET Centre was convened on 7<sup>th</sup> June, 2010 and 6<sup>th</sup> August, 2010 respectively at Ahmedabad. Presentations on new initiatives and existing programmes were made to the respective panels. Suggestions and recommendations made during the meetings of two panels were taken note of and the Centre has started working on leads taken from the expert panellists.

**ii) Implementation of UGC Guidelines on UGC-Infonet Connectivity Programme and Current Status of the Programme**

As per the provision of UGC Guidelines on UGC-Infonet Connectivity Programme, approval of the Governing Board is sought on recommendations of the CCMC. Current status of the UGC-Infonet Connectivity Programme is reported under Agenda Item 3.



**iii) Implementation of UGC Guidelines on UGC-Infonet Digital Library Consortium and Current Status of the Programme**

As per the provision of UGC Guidelines on UGC-Infonet Digital Library Consortium, approval of the Governing Board is sought on recommendations of the National Steering Committee (NSC). The current status of the UGC-Infonet Digital Library Consortium is reported under Agenda Item 4.

**iv) Status of the Construction of the Institute Building and Approval of the Minutes of the Building Committee**

Status of the Construction of the Institute building and approval to the 10<sup>th</sup> Minutes of the Meeting of the Building Committee held on 24<sup>th</sup> July, 2010 was placed under Agenda Item 11.

**v) Report on National Library and Information Services Infrastructure for Scholarly Content (N-LIST): Current Status**

The current status of the National Library and Information Services Infrastructure for Scholarly Content (N-LIST) and its activities and services was reported under Agenda Item 5.

**vi) Purchase of Staff Vehicle for SOUL Support and Maintenance Programme**

The request for purchase of staff vehicle for SOUL Support and Maintenance Unit was sent to the UGC on 9<sup>th</sup> Sept., 2010. Approval of the UGC is awaited.

**vii) Constitution of Review Committee for the Institute Building**

The meeting of the Review Committee approved by the Governing Board in its 21<sup>st</sup> Meeting held on 24<sup>th</sup> July, 2010 is being convened within this financial year.

**viii) Increase in Honorarium Payable to Members of Various Committee / Visiting Experts at the INFLIBNET Centre**

Increase in honorarium payable to members of various Committees and Visiting Experts, as approved by the Governing Board in its 21<sup>st</sup> Meeting held on 24<sup>th</sup> July, 2010, has been implemented.

**ix) Enhancement of Remuneration being Paid to the Project / Contractual Staff**

Remuneration being paid to the project / contractual staff of the Centre has been enhanced and implemented with effect from August, 2010.

**x) Decision of the Honourable High Court of Gujarat Regarding Retention of Services of Shri C K Shah, Sr. Administrative Officer and Post-facto Approval for the Post of Sr. Administrative Officer at the INFLIBNET Centre**

The decision of the Hon'ble High Court of Gujarat regarding regularisation of services of Shri C K Shah as Sr. Administrative Officer was conveyed to the UGC with a request that the post of Sr. Administrative officer should be sanctioned to the INFLIBNET Centre on regular basis considering the fact that the Centre is handling several new projects and its activities have expanded to a great extent. Approval of the UGC is awaited.



Meanwhile, Chairman, Governing Board appointed a Committee to examine and evaluate current status and continuing requirement of administrative officers at the Centre. The Committee has submitted its report that was placed before the Governing Board under Agenda Item 7.

**xi) INFLIBNET Access Management Federation**

A request was sent to all the publishers dealing with UGC-Infonet Digital Library Consortium and N-LIST Programme to recognise the INFLIBNET Centre as an identity provider and as an Access Management Federation in India. The Centre is experimenting with a couple of publishers for implementation of Shibboleth-based access management system.

**3. UGC-Infonet Connectivity Programme: Current Status and Approval for Ordering Internet Bandwidth for Eligible Universities for the Years 2011-2012 through BSNL**

Members were informed that Internet connectivity is being given to 180+ universities that are covered under 12(B) and 2(F) Section of the UGC Act under the UGC-Infonet Connectivity Programme. The status of the Internet connectivity through BSNL as on 23<sup>rd</sup> Nov., 2010 was as follows:

Sl. No.	Internet Bandwidth	No. of Universities
1.	10 Mbps (1:1)	130
2.	2 Mbps (1:1)	36
3.	Not Yet Connected	6
4.	University Migrated to NKN / NME-ICT	29

It was informed that regular follow-up with BSNL is being done for connecting six universities that were not connected till Nov., 2010 through BSNL as well as for discontinuation of services to the universities that have migrated to NKN / NME-ICT to avail higher Internet bandwidth. The Governing Board accorded its approval for placing of orders for Internet Bandwidth to BSNL for all eligible universities for the year 2011-2012 at the rates already approved by the CCMC and Governing Board in its previous meetings. The Governing Board also approved a total budget of ₹12.00 crores for the year 2011-2012 on the recommendation of the CCMC in its meeting held on 19<sup>th</sup> November, 2010 at IUCAA, Pune.

Members noted that universities are migrating to NKN / NME-ICT for availing higher Internet bandwidth. Gradually, all universities covered under UGC-Infonet Connectivity Programme will migrate to NKN / NME-ICT and the UGC-Infonet Connectivity Programme would get subsumed into NKN / NME-ICT. Given the fact that UGC has allocated approximately ₹20.00 crores for this Scheme, a new format for the UGC-Infonet programme may be drawn as recommended by the CCMC in its meeting held on 19<sup>th</sup> November, 2010 at IUCAA, Pune. The CCMC recommended setting-up of "UGC-Infonet Resource Centre" in universities and at INFLIBNET Centre consisting of: i) Data Centre at INFLIBNET Centre for hosting scholarly content from universities including lecture notes, class room lectures, teaching materials etc.; ii) UGC-Infonet Resource Centre at every university consisting of Institutional Repository and PCs to access electronic resource provided through the UGC-Infonet Digital Library Consortium; and iii) Video conferencing facilities where adequate infrastructure is available.



Members opined that the benefit of the scheme should be given to universities based on their requirements. Universities that already have well-established LAN and other computing and networking infrastructural facilities through funds from Ministry of Information and Communication Technology or any other sources, should not be given benefit of this scheme. Some of such universities includes; Allahabad University, Delhi University and Jamia Millia University.

The Governing Board approved the Minutes of the Meeting of CCMC held on 19<sup>th</sup> November, 2010 at IUCAA, Pune.


#### **4. UGC-Infonet Digital Library Consortium: Current Status and Approval of Subscription to E-resources for Eligible Universities for the Year 2011**

Members noted that the UGC-Infonet Digital Library Consortium provides current as well as archival access to more than 5,500 journals and 10 bibliographic databases from 25 publishers, scholarly societies, university presses and aggregators to more than 180 universities covered under 12(B) / 2(F) Section of the UGC Act. Members were appreciative of the fact that all new central universities are also being given the benefit of access to at least five e-resources of their choice as per the decision taken by the National Steering Committee. After detailed discussions and deliberations, members approved a total budget of ₹119.82 crores for the year 2011 as recommended by the National Steering Committee in its Meeting held on 19<sup>th</sup> November, 2010 at IUCAA, Pune. The members also approved renewal of subscription to e-resources for the existing resources for the year 2011 as well as renewal of Science Direct, Wiley-Blackwell extended collection, additional subscription to existing resources and subscription to law resources to 14 national law schools at a total cost of ₹70.00 crores on the rates that have already negotiated by the Negotiation Committee. The Governing Board approved the Minutes of the Meeting of National Steering Committee held on 19<sup>th</sup> November, 2010 at IUCAA, Pune.

During the presentation to the members of Governing Council, the Chairman, UGC, commenting on the e-resources covered under the UGC-Infonet Digital Library Consortium, suggested that well-established Indian journals in the field of social sciences such as Indian Economic Review, Indian Journal of Agricultural Economics, Indian Labour Journals, University News etc. may also be included in the Consortium.

#### **5. Current status of N-LIST Programme and Renewal of Subscription to E-Resources under the N-LIST Programme for the Year 2011**

A brief presentation on N-LIST programme and its current status, being jointly executed by the INFLIBNET Centre and IIT Delhi, was made to the members. It was informed that the Project funded by the MHRD under its National Mission on Education through ICT provides for cross-subscription to e-resources subscribed by the two consortia, i.e. subscription to INDEST-AICTE resources for the universities and UGC-Infonet resources for technical institutions as well as access to selected e-resources for colleges. Members were informed that out of 6,000 colleges that are covered under 12(B) / 2(F) Section of the UGC Act, 989 colleges have joined the programme as on 4<sup>th</sup> Dec., 2010. These colleges are being given access to 2,100 e-journals and 51,000 e-books. Login ID and passwords to more than 85,000 users from these 989 colleges have been issued. It was noted that revised budget estimates of ₹36.50 crores have been submitted to MHRD for the financial year 2010-2011.





It was pointed out that according to new UGC Notification communicated vide letter No. F.8/32 (CPP-I/C) dated 14th June, 2010, several categories of colleges including un-aided colleges, self-financed colleges, private colleges receiving salary grants from the State Governments, are now eligible for 12 (B) status of the UGC Act as long as these colleges fulfil all other eligibility criteria. With redefined and expanded eligibility criteria for 12(B) status, it is expected that several colleges will now obtain 12(B) status and join N-LIST initiative taken by the MHRD under its National Mission on Education through ICT. As such, it was proposed that budget estimates for the project may be increased to make provision for providing access to e-resources to all the new colleges that would now be covered under 12 (B) / 2 (F) Section of the UGC Act.

#### **6. Recruitment of Scientific & Technical Staff on Permanent Basis: Current Status**

Members noted that the Centre has advertised 14 scientific and technical positions that were lying vacant in the national dailies as well as in Employment News. The Centre has received more than 1300 applications for various positions against the advertised positions. Members noted that two positions have already been filled-in and process of recruitment for remaining positions is on.

#### **7. Current Status of Administrative Staff @ INFLIBNET: Recommendation of Committee set-up to Review the Position**

Dr. T R Kem, Chairman of the Committee set-up to review the present status and assess the additional requirement of administrative staff at the INFLIBNET Centre, presented a gist of the report for the benefit of the members. While briefing the members, Dr. Kem emphasised that the Centre requires continuing services of at least three administrative officers to look after its different administrative activities including; Finance & Accounts, Stores and Purchase and Personnel & Administration. As such, three administrative officers that the Centre had since its inception should be made available to it on continuing basis. Dr. Kem also mentioned that the services of Shri C K Shah, Sr. Administrative Officer should be regularised with immediate effect by the UGC, as per the orders of Hon'ble High Court of Gujarat so that the Centre / UGC does not face the charges of contempt of court. The Committee further recommended that a comprehensive and holistic review of the requirement of additional administrative positions at all level be carried out by setting-up a Cadre Review Committee to be constituted by the Governing Board.

After detailed discussions and deliberations, the Governing Board recommended that the services of Shri C.K. Shah may be regularized as Sr. Administrative Officer as per the orders of Hon'ble High Court of Gujarat and one additional position of Sr. Administrative Officer may be sanctioned to the Centre on regular basis in light of the facts mentioned above.

#### **8. Report on Status of Inquiry / Judgement with Regard to Staff Members Involved in Purchase of PCs and Servers from Hewlet & Packard on Proprietary Basis**

Dr. Jagdish Arora briefed the members about current status of inquiry with regard to staff members involved in purchase of PCs and servers from Hewlet & Packard. Members were informed that the Director, after receiving responses to the charge sheets / memorandum issued to the staff members, had made a report with analysis of responses received from the charge-sheeted employees and submitted his report to Shri K S Mahajan, Under Secretary, MHRD along with a covering note dated Sept. 17<sup>th</sup>, 2009 for further necessary action and directions. Response from the MHRD is still awaited. Meanwhile, one of the Administrative Officer is due for retirement from his service with effect from 31<sup>st</sup> Dec., 2010. As such, there is a requirement to conduct formal inquiry and take necessary action against staff members involved in such purchases. After detailed discussions and



necessary inquiries and take necessary action as soon as possible. The decision taken by the Committee would be communicated to the MHRD for their information. Meanwhile, it was decided that pensionary benefit of retiring Administrative officer may be released on provisional basis as per the General Financial Rules of Government of India.

#### **9. Hiring of Two Senior Consultants for Administrative and Scientific Activities of the Centre**

After brief discussions and deliberations, the Committee approved appointment of Sr. Consultants one each for administration and scientific activities for a period of one year on payment of emoluments ranging from ₹25,000 to ₹40,000/- per month as per the provisions of the Bye Laws of the Centre

#### **10. Presentation on Annual Report of the INFLIBNET Centre from 1<sup>st</sup> April, 2009 to 31<sup>st</sup> March, 2010**

The Annual Report of the Centre for the Financial Year 2009-2010 was placed before the Committee for its approval and the Governing Board approved the Annual Report of the Centre for the year 2009-2010.

#### **11. Status of the Construction of Institute Building and Approval of the Minutes of 10<sup>th</sup> Meeting of the Building Committee held on 24<sup>th</sup> July, 2010 at Ahmedabad**

Dr. Jagdish Arora presented a brief report on the status of construction of Institutional Building to the members. Members were informed that the UGC had sanctioned ₹21.76 crores for the construction of Institute Building. Since the funds allocated for construction of building were insufficient to construct the entire building, the Centre has commenced constructing its Academic and Research Blocks, Administration, Library, Auditorium and Lecture Halls utilizing ₹ 21.76 crores sanctioned to the Centre for this purpose. Construction of Guest House, Staff Quarters, Director's Pent House, etc. is kept in abeyance pending permission of the UGC to the revised estimates. Members noted that the revised budget estimates of ₹30.03 crores has been sent to the UGC along with necessary supporting documents with a request to convey its in-principle approval for construction of remaining portion of the building. Additional funds of ₹ 8.27 crores required for constructing remaining portion of the building may be released as and when Utilization Certificate is produced.

Governing Board approved Minutes of the 10<sup>th</sup> Meetings of the Building Committee held on 24<sup>th</sup> July, 2010 at Ahmedabad and recommended release of additional funds required for constructing remaining portion of the building.

#### **12. Approval of the Proceedings of the 16<sup>th</sup> Meeting of the Finance Committee held on 4th Dec., 2010**

The proceedings of the 16<sup>th</sup> Meeting of the Finance Committee along with Agenda items presented were approved by the Governing Board.



### 13. Setting-up of "INFLIBNET Computation Laboratory" in Universities in North-Eastern Region

Dr. Prakash informed the Committee that the UGC has not exceeded to the request of the INFLIBNET Centre for setting-up of INFLIBNET Computation Laboratory in universities in North-Eastern Region utilizing funds allocated to the Centre during 1995-1996. He informed the members that the Centre is being asked to refund the unspent balance to the UGC. Dr. Jagdish Arora pointed out that the Centre has taken-up the following activities and services for North-eastern region utilizing funds allocated to the Centre for this purpose:

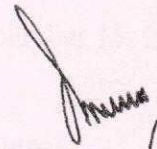
- i) **SOUL Software:** The Centre has distributed SOUL Software to 198 college libraries in the North-Eastern Region under the programme after providing training to representative from each of these colleges at the INFLIBNET Centre, Ahmedabad. The Software was offered free-of-cost and participants to the training programme from north Eastern Region were paid TA/DA. The Centre has also appointing a SOUL Coordinator to look after the maintenance of SOUL installations in NE region.
- ii) **UGC-Infonet Connectivity Programme:** Internet connectivity to all universities in North-eastern region covered under 12(B) and 2 (F) Section of the UGC Act has been enhanced to 10 Mbps.
- iii) **UGC-Infonet Digital Library Consortium:** Access to e-resources for all universities in the North-Eastern Region upgraded has been upgraded to Phase-I level so that all e-resources subscribed under the Consortium are made accessible to all universities in North-Eastern Region.
- iv) **Attachment Training Programme @INFLIBNET Centre:** The INFLIBNET Centre has launched "Attachment Training Programmes (ATP)" where-in working librarians and computer programmers from North-East can come to the Centre and spend three to six months working in the Centre on ongoing projects with experienced INFLIBNET staff. One person has already availed the training and few more persons are being considered for this programme.
- v) **PLANNER (Promotion of Library Automation and Networking in North Eastern Region):** A new series of regional conventions called Promotion of Library Automation and Networking in North Eastern Region (PLANNER) was launched in 2003 to address the problems and issues in North-Eastern Region. This Convention helps the library professionals, as well as IT professionals in North-Eastern region to interact with each other and with professional from rest of the country to discuss the current issues for mutual benefit. Six conventions have been organized on various topics of interest at different locations in North-East. The PLANNER-2010, seventh in the series, was organized at the University of Tezpur, Tezpur.
- vi) **N-LIST Programme for Colleges in North Eastern Region:** All eligible colleges in North Eastern region are requested to join the N-LIST programme. Annual membership fee of ₹5,000.00 chargeable from colleges is being charged from the NE funds.

Considering the fact that a series of programmes in NE region are already in operation and NE funds is being utilized for all these programmes, it was resolved that the UGC may be requested to reconsider its decision and permit setting of INFLIBNET Computational Laboratories in universities in North-eastern region utilizing the funds allocated by the UGC for NE region. Dr.

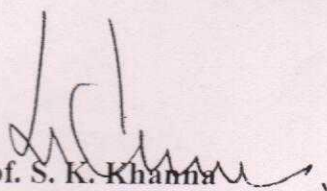


Jagdish Arora promised that the unspent balance available under this grant will be spent within one year.

The meeting ended with a vote of thanks to the Chair.



**(Jagdish Arora)**  
Director, INFLIBNET and  
Member-Secretary, Governing Board



**Prof. S. K. Khanna**,  
Chairman, Governing Board, INFLIBNET Centre