INFLIBNET Centre, Gandhinagar
(An IUC of University Grants Commission)

Minutes of the 31st Meeting of the Governing Board, INFLIBNET Centre held on Friday, 22nd July, 2016 at India International Centre, New Delhi

Chairman

Dr. R K Chadha   **Nominated as Chairman, GB, INFLIBNET Centre**
(Member, GB)

Members

Prof. Muttayya Koganuramath	Representing Vice Chancellor, CUG, Gandhinagar
Dr. Manju Singh	Jt. Secretary, UGC, Representing Secretary, UGC,
Dr. J K Tripathi	Jt. Secretary (Fin.) representing UGC
Dr. M K Poonia	Director, NITTR, Chandigarh
Shri Dalip Kapur	Dy. Secretary (ICT) Dept. HE, Representing MHRD
Dr. Jagdish Arora	Director, INFLIBNET Centre & Member Secretary

Member Secretary, AICTE, New Delhi, Prof. Shivajirao S Kadam, Vice-Chancellor, Bharati Vidyapeeth, Pune, Prof. Sunaina Singh, Vice-Chancellor, EFLU, Hyderabad, Prof. B R Ray Chaudhury, Vice-Chancellor, Rabindra Bharati University, Kolkatta, Prof. Dhirendra Pal Singh, Director, NAAC, Bengaluru and Prof. Rajbir Singh, Director, CEC, New Delhi could not attend the meeting because of their prior commitments.

1. **Confirmation of the Minutes of the 30th Meeting of the Governing Board held on Monday, 7th March, 2016 at India International Centre Annexe, New Delhi**

The Minutes of the 30th Meeting of the Governing Board of the INFLIBNET Centre held on Monday, 7th March, 2016 at India International Centre Annexe, New Delhi were confirmed as circulated, since no comments were received from the members.

2. **Report on Action Taken and Progress Made since 30th Meeting of the Governing Board held Monday, 7th March, 2016 at India International Centre Annexe, New Delhi**

Dr. Jagdish Arora presented a brief report on action taken on the decisions made during the 30th Meeting of the Governing Board. Important action-taken report presented to the members was as follows:

1

i) Minutes of the 30th Meeting of Governing Board, duly approved by the Chairman, GB were circulated to the members. No comments received from the Members. (30th GB; Item 1).

ii) The proposal for setting-up of a Knowledge Gallery / Museum at the INFLIBNET Centre was approved in principle by the Governing Board in its 30th Meeting. The consent of the Governing Council for setting-up of the Knowledge Gallery / Museum would be presented in the next Meeting of the Governing Council as suggested during the 30th Meeting of Governing Board. (30th GB; Item 5).

iii) The Policy Guidelines for Handling Plagiarism, duly approved by the Governing Board in its 30th Meeting, was sent to the UGC for implementation. Response from the UGC is awaited. (30th GB; Item 6).

iv) Representations received from three Office Assistants for up-gradation of the posts of Office Assistant-II from the date of approval of the Bye-Laws of the Centre was sent to the UGC for further necessary action. Response from the UGC is awaited. (30th GB; Item 7).

v) Appointment of two Administrative Associates for Stores and Purchase Unit of the Centre, on contractual basis through manpower agency, approved by the Governing Board during its 30th Meeting, is being implemented. (30th GB; Item 8).

vi) Mr. Kannan P, Scientist-C (LS) was deputed to participate in FORCE 2016 organized by the Future of Research Communications and e-Scholarship (FORCE11) in Portland, Oregaon, USA. Mr. Kannan attended the Conference and has submitted his travel report. (30th GB; Item 9).

vii) The Minutes of the 23rd Meeting of the Finance Committee duly approved by the Chairman, GB (VCM, UGC) were circulated to the members. Copy of the Minutes was also sent to the UGC for further necessary action. No comments received from the members. (30th GB; Item 10).

viii) Representation submitted by Shri Manoj Kumar K, Scientist D for promotion to the post of Scientist-E / Scientist-F was referred to the UGC for appropriate action as per the decision taken during the 30th Meeting of the Governing Board, (30th GB; Item 11).

3. Current Status of Ongoing Schemes and Projects at INFLIBNET

Dr. Jagdish Arora, Director, INFLIBNET Centre made a brief presentation on the current status of ongoing programmes and projects at INFLIBNET Centre. The members noted the progress made in various projects with satisfaction.

Members were happy to note that the first Indian Ranking 2016 (NIRF) was launched successfully on 4th April, 2016 by the Honourable Minister of Human Resource wherein INFLIBNET Centre played a key role in developing the portal as well as for measuring research output of institutions who applied for the ranking. Members also noted that the ICSSR Data Service was launched on 20th June, 2016 by Dr. T C A Anant, Secretary, MoSPI and Chief Statistician of India and Prof. S K Thorat, Chairman, ICSSR. Moreover, Vidya-mitra: Integrated e-Contant Portal along with its mobile app is now ready for launch by the Ministry.

4. New Projects at the INFLIBNET Centre

The Members were informed that the MHRD under its National Mission on Education through Information and Communication Technology (NME-ICT) has allocated funds to the UGC for re-purposing the content of e-PG Pathshala into MOOC-compliant format. The INFLIBNET Centre has been designated as Nodal Agency for coordination and disbursement of funds received under MOOCs to the concerned PIs. 68 courses are being prepared / re-purposed for the MOOCs across 15 subjects and the INFLIBNET Centre has been designated as the anchor Institute for Library and Information Science. The Members also noted that five courses in Library and Information Science are being re-purposed for MOOCs to be launched in August, 2016.

5. Presentation of Audited Annual Accounts of the INFLIBNET Centre for the Financial Year 2015-2016

The Audited Annual Accounts of the INFLIBNET Centre for the Financial Year 2015-2016 that was earlier presented to the Finance Committee on 24th Meeting held on 22nd July, 2016 was placed before the Members of the Governing Board for approval. The Governing Board approved the Audited Annual Accounts of the INFLIBNET Centre for the Financial Year 2015-2016.

6. Presentation of Annual Report of the INFLIBNET Centre from 1st April, 2015 to 31st March, 2016

The Members approved the Annual Report of the INFLIBNET Centre from 1st April, 2015 to 31st March, 2016. It was noted that the Report would again be placed before the Governing Council in its next meeting. Members of the Governing Board were requested to give their feedback on the Annual Report.

7. Revision of Remuneration of the SOUL Technical Assistants at par with Project Assistant

The Governing Board approved revision of remuneration payable to SOUL Technical Assistants from existing ₹ 9,000/- to ₹ 14,000/- which is equivalent to remuneration payable to Project Assistant considering the fact that the Governing Board, in its 21st Meeting held

on 25th July, 2010 had revised the remuneration payable to Project Staff and resolved that the SOUL Technical Assistants may also be given 15% increase in the honorarium / salary approved at par with the contractual staff. The Governing Board, however, felt that all staff should preferably be hired through the external manpower agency instead of hiring them directly.

8. Approval for Addition of Project Positions of Principal Project Officer and Sr. Project Associate

The Governing Board approved the following additional project positions with an understanding that these positions would be hired based on approval of the respective projects by different project-granting agencies. There will not be any financial obligations on part of INFLIBNET Centre or UGC in this regard.

Name of Position	Remuneration	Qualifications
Principal Project Officer	Rs. 40,000.00	**For CS**: Ph.D. in Computer Science OR ME / M.Tech (CE/CS/IT) with 4 years of experience OR BE/B.Tech. / M.Sc. in CS/IT, MCA with 6 years of experience. **For LS**: Ph.D. in Library Science with 4 years of experience OR MLISc / MLibSc with 8 years relevant experience.
Sr Project Associate	Rs. 23,000.00	**For CS**: ME / M.Tech (CE/CS/IT) OR BE/B.Tech./M.Sc. in CS/IT, MCA with 1 year of experience. **For LS**: M.Lib.Sc. OR M.L.I.Sc with 2 year experience and having knowledge of computer.

9. Presentation of the Proceedings of the 24th Meeting of the Finance Committee held on 22nd July, 2016 at India International Centre, New Delhi

Shri Harish Chandra, Administrative Officer and Non-Member Secretary of the Finance Committee made a presentation on the Proceedings of the 24th Meeting of the Finance Committee held on 22nd July, 2016.

10. Post-facto Approvals to the Decisions Taken by the Director, INFLIBNET Centre

10.1   The Governing Board approved visit of Mr. Manoj Kumar K, Scientist-D (CS) for attending ETD 2016: 19th International Symposium on Data and Dissertations being held in Lille, France. The Members noted that Mr. Manoj Kumar K, was paid US $ 400 by the Organizers as a part of the travel budget. The remaining expenditure would be borne by the INFLIBNET Centre.

4

10.2 Deputation of Mr. Pallab Pradhan, Scientist B (LS) to Participate in Altmetrics Conference Being held in Bucharest, Romania from 28th to 29th September, 2016

Members noted that the participation of Mr. Pradhan is fully sponsored by the organizers of the conference and INFLIBNET has no financial liability towards his participation. After a brief discussions and deliberations members, approved the participation of Mr. Pradhan in the conference to be held at Bucharest Romania from 28th to 29th September, 2016.

(Jagdish Arora)
Director, INFLIBNET Centre and
Member secretary, Governing Board

Dr. R.K. Chadha
Chairman, Governing Board