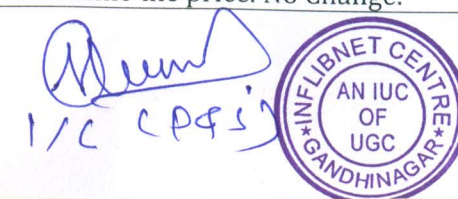


**Subject: Minutes of the Pre Bid Meeting of Tender for Housekeeping Services**

**Date: 21.05.2018**

<b>Members</b>	<b>Invitees</b>	<b>Contractors attended Pre-bid Meeting</b> M/s. Green Globe Solution, Ahmedabd M/s. Rajas Enterprise, Gandhingar.
Shri H.G Hosamani, Scientist – C (LS) & Chairman of Purchase Committee	Shri Devang Roy, Office Assistant – II (P&A)	
Shri Yatrik Patel, Scientist In-Charge (P&A)		
Shri Shyam T Yadav, In-Charge – (P&S)		

Sr.No	Tender Clause/ Page No.	Clarifications for	Queries/Request Raised	Answer By	AMENDMENT/CLARIFICATIONS/REMARKS
01.	Chapter 3 3.5 List of recommended brands of machinery:	Brands names of machinery	Mention the specific brand of machine for Housekeeping services.	Centre	No Change
02.	Chapter 3, 3.6 List of recommended brands for Consumables material & Tools	Consumables material list.	The material list is not comprehensive please provide indicative list a quantity currently being used.	Centre	Centre has agree to provide current list of materials with approximate quantity .Which is attached with this document at page no.4.
03.	Chapter – 4, Annexure-T-I Sr. No.5	Auditor Certificate/ balance sheet or Income tax retune	It may not be possible to provide auditor certificate/ balance sheet or income tax return of the year 2017-18 as due date for return is still pending	Centre	Centre agreed to change last three financial year, as 2014-15, 2015-16 and 2016-17. However the bidder should provide provisional certificate of financial year 2017-18 from authorized auditor. The Centre has changed corresponding financial bid form (Annexure- T-VI), which is attached with this document at page No.3.
04.	PART-A PRICE SCHEDULE	GST Charges	Due to exemption in GST Charges in this work, the different GST	Centre	The bidder should have provide HS code of GST registration number, through which Centre will check and determine the price. No Change.



	(MANPOWER), Annexure - F-I		Charges may be quoted by the vendors.		
05.	PART-C PRICE SCHEDULE (MATERIAL)	Material price variation in every months	The material quantity and price may vary time to time. Please allow this variation.	Centre	Accepted, Amended as Terms and Condition: During the tenure of contract bidder may be allowed maximum up to 10% variation in quantity based acceptable justification and for price based on rate analysis with documentary evidences. Request for this variations be considered once every quarter.



Shyam T Yadav  
In-Charge (P&S)



