



Information & Library Network (INFLIBNET) Centre

An IUC OF University Grants Commission

INFOCITY, Gandhinagar 382 007.

☎ 079-23268000, Fax No.23268222

E-Mail: sectionofficer@inlibnet.ac.in

Website: www.inlibnet.ac.in

NIT No. INF/PUR/SECURITY/WEB/2017-18

BID DOCUMENT

Bid Document for Security Auditing of below websites.

- 1. content.inlibnet.ac.in**
 - 2. swayamprabha.gov.in**
 - 3. epgp.inlibnet.ac.in**
-

Bid Validity: 60 days

Contact Number :

For Commercial query: Mrs. S.M. Munshi , Section Officer (P&S) (079-23268141)
sectionofficer@inlibnet.ac.in

For Technical query: Mr.Abhishek Kumar, Scientist – C (CS) (079-23268280)
abhishek@inlibnet.ac.in

1. INTRODUCTION

The Information and Library Network Centre (here after will be referred as INFLIBNET), is an autonomous Inter University Centre of the University Grants Commission, MHRD, New Delhi. Sealed bids on behalf of Director, INFLIBNET are invited for Security Audit Services of the web based application of below mention websites.

1. **content.inflibnet.ac.in**
2. **swayamprabha.gov.in**
3. **epgp.inflibnet.ac.in**

2. The Tender should reach to this office by 8th September, 2017, **3.00 PM** by post or personally dropped in the tender box placed in near security cabin of **INFLIBNET Centre, Infocity, Gandhinagar – 382 007** which will be opened on 8th September, 3.10 **PM** by the tender opening committee in INFLIBNET Centre.

3. EMD

Bidders / applicants must have to submit the Earnest Money Deposit (EMD) / Bid Security of Rs.3,000/- (Rs. Three thousand only) in the form of Account Payee Demand Draft, Fixed Deposit Receipt from any of the Commercial Banks drawn in favour of “INFLIBNET Centre” payable at Gandhinagar with the tender application, failing which tender will be rejected. The bid security will remain valid for a period of forty-five days beyond the final bid validity period from the last date of submission of bid.

The Bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

4. PERFORMANCE SECURITY

The successful bidder shall have to deposit a Performance Security Deposit of the **5%** (approx.) of the total amount of purchase order within 15 days of the receipt of the formal order. Security deposit shall be furnished in the form of an Account Payee Demand Draft, Fixed Deposit receipt of any commercial bank drawn in favour of “INFLIBNET Centre” Payable at Gandhinagar.

The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier.

5. BID MAY BE SUBMITTED IN THE FOLLOWING MANNER

This office reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason or to cancel the tender. The decision of Director, INFLIBNET Centre, in this regard shall be final and binding on all.

All entries in the bid form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialled by the person authorized to sign the bid.

6. Submission of Bid

- I. The bid shall be written in English only.
- II. Bid may be submitted in the following manner:
Shall contain all the information and documents in the same serial order. The complete document should be numbered chronologically to submit sealed envelopes superscripting **“Bid for Security Audit Services of the websites”**
- III. Incomplete and conditional tender will be rejected.
Bids must be deposited/ dropped in the Tender Box placed in the security cabin, INFLIBNET CENTRE, INFOCITY, GANDHINAGAR-382007 on or **before 8th September, 2017 at 1500 hrs.**
- IV. The cover should be sent to the following address :-
**Section Officer (P&S),
Information & Library Network Centre,
INFOCITY,
GANDHINAGAR-382007.**
- V. Late/ or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted/ posted well in time to reach us before the due date.
- VI. No other method/means of submission of bid except as stated above shall be acceptable. All the documents submitted in the bid must be legible and self attested. Otherwise the bid is likely to be rejected. Each page of technical and price bid should be duly signed & stamped.

TERMS & CONDITIONS

1. The first round of security audit report should be submitted to INFLIBNET Centre within 15 days after the work order issued by INFLIBNET Centre and consecutive round report if any should be submitted within 5 working days.
2. In case, the firm does not complete the audit work within the stipulated period from the date of confirmed work order, EMD submitted by the firm will be forfeited.
3. The Tender Committee reserves the right to reject any tender or negotiate with L-1 firm/organization.
4. The payment will be made only after submitting the final security audit certificate on completion of Audit of website. **No advance payment will be made.**
5. No claim for interest in case of delayed payment will be entertained by the Division.
6. The Tender Committee reserves the right to relax any terms and condition in the Govt. interest, with the approval of competent authority.
7. All disputes are subject to the jurisdiction of the Courts in Gandhinagar/Ahmedabad.
8. If the firm/organization wants to know about the size, i.e. of the Website before submitting the tender, they can contact this office at Mr Abhishek Kumar, Scientist C (CS),

Tel no. 079-23268280 and e-mail: abhishek@inflibnet.ac.in on any working day between 11 AM to 4 PM.

9. Firms/Organization will also have to assist in patching vulnerabilities, if any, after security audit for the platforms i.e. Dot net/SQL server at application level.
10. The Bidder shall not be allowed to withdraw or modify the offer on his own after the last date of submission of bid. If any Bidder withdraws or makes any modifications or additions in the terms and conditions of his tender not acceptable to the INFLIBNET then the INFLIBNET shall without prejudice to any right/ remedy, will have liberty to forfeit the said Earnest Money in full or part.

NOTE:

(A) DOCUMENTS REQUIRED TO BE ATTACHED WITH BID IN THE FOLLOWING ORDER:

- E.M.D. in favor of INFLIBNET Centre, Infocity, Gandhinagar amounting Rs. 3,000 /-.
- GST Registration Certificate.
- Copy of authorization with CERT-in empanelment.
- All the firms participating in the Tender must submit a list of their owners/partners etc. and a Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
- All Other supporting documents as required in the tender shall be attached.

Commercial Bid should be in the format given at Annexure-III

SIGNATURE WITH SEAL OF TENDERER _____

NAME IN BLOCK LETTERS: _____

Company Name with Full Address: _____

Scope of Work for the Security Audit

Primary objective of the security audit exercise is to identify major vulnerabilities of the below mentioned web based applications from internal and external threats. Once the threats are identified and reported, the auditors should also suggest possible remedies. The exercise should also undertake a review of the Information security policy document and suggest additions and deletions in light of the implementation of web based applications.

The website is hosted as mentioned below

Project	No of Static Pages	No of pages (Retrieving data from database)	No of pages (Data being inserted into database)	URL
Vidya-mitra	4	8	6	content.inflibnet.ac.in
Swayam-prabha	8	3	4	Swayamprabha.gov.in
e-PG Pathshala	5	9	5	epgp.inflibnet.ac.in

Deliverables and Audit Reports

The successful bidder will be required to submit the following documents in printed format (2 copies each) after the security audit of the web based applications.

- (i) Desirable/Note: “Delivery of testing report on time (after fixing of bug, if identified)” would be important for this bid.
- (ii) A detailed report with security status and discovered vulnerabilities weakness and mis-configurations with associated risk levels and recommended actions for risk mitigations.
- (iii) Summary and detailed reports on security risk, vulnerabilities and audit with the necessary counter measures and recommended corrective actions to be undertaken for websites .
- (iv) **The final security audit certificate for the web based applications should be in compliance with the NIC standards.**
- (v) All deliverables shall be in English language and in A4 size format.
- (vi) The vendor will be required to submit the deliverables as per terms and conditions of this document.

COMMERCIAL BID (On Company Letter Head)

To,
Information and Library Network Centre (INFLIBNET),
an IUC of UGC,
Infocity,
Gandhinagar

Date:

Sl.No	Description	Price	Remarks
1.	Security Audit Services of the web based applications at 1. content.inflibnet.ac.in 2. swayamprabha.gov.in 3. epgp.inflibnet.ac.in		
Total			

Total Amount in figures _____

Subject:- Tender for conducting the Security Audit of web based applications from CERT-in empaneled agencies.

Note: Taxes if any may be given in Remark Column

SIGNATURE WITH SEAL OF TENDERER _____

NAME IN BLOCK LETTERS : _____

Company Name with Full Address: _____

INFLIBNET CENTRE, GANNDHINAGAR

DECLARATION

I, _____ Son/Daughter/Wife of _____ Resident of

_____ Proprietor / Director / Authorized
Signatory of the Company / Firm, mentioned above, is competent to sign this declaration and execute this
tender document;

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by
them;

The information / documents furnished along with the above application are true and authentic to the
best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false information
/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards
prosecution under appropriate law.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

DECLARATION LETTER OF BIDDER

(Must be submitted on bidder's letter pad with authorized signatory) From:

To,
Director
INFLIBNET Centre
Infocity,
Gandhinagar, Gujarat.

Date: _____

Subject: Bidder's declaration letter
Tender No:

Sir,

I/We have carefully gone through the tender documents for Security Audit Services of the web based application of below mention websites.

1. **content.inflibnet.ac.in**
2. **swayamprabha.gov.in**
3. **epgp.inflibnet.ac.in**

I/we hereby declare that

1. All the information related to our company, manpower, customer base, projects, financial details, pre-qualification documents etc. provided in our offer is true and without any alteration / modifications.
2. I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in "INFLIBNET" in future forever. Also, if such a violation comes to the notice of Department before date of start of work, INFLIBNET shall be free to forfeit the entire amount of Earnest Money Deposit/ Performance Guarantee/Security Deposit.
3. All the provisions of this tender Document are acceptable to my company .No violation of the terms and conditions as mentioned in the tender document have been made.
4. I declare that my company has not been debarred /blacklisted by any Government/Board / Corporation in India
5. I declare that my company has no litigation pending in the court, even if it is those are mentioned in annexure.

I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of Authorized Person and Seal)